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|  | ****Minutes of St Cuthbert's Parish Pastoral Council Meeting****  ****9 JULY 2020**** |  |
|  |  | **ACTION** |
| 1 | **The meeting opened with a prayer** |  |
| 2 | **Present:** Fr. Andrew Downie, Helen Schofield (Chair), Andy Doyle, Margaret Doyle, Gil Bolton, Alison McLean, Cliona Kear, Catherine Dyer, Susan Penswick (Secretary) |  |
| 3 | **Apologies**: John Marsland, Nicolas Mariscal |  |
| 4 | **Minutes of the Meeting of 4 June 2020**: Accepted |  |
| 5 | **Matters Arising**: None |  |
| 6 | **Financial Report**: John’s figures show that in a worst case, the Parish can survive this year. The Diocese has also taken a massive hit. Andy is encouraging parishioners to commit to Standing Orders with some success. The Diocese has been resistant to “contactless” in the past but may be worth investigating again because of changed attitudes to using cash. | AD |
| 7 | **Reopening**: Fr. Andrew reported that the church is officially on the list for reopening once the Diocesan Risk Assessment is done. The church will first reopen for private prayer and then mass but the experience will include reduced capacity, booking for Sunday mass, no socialising after mass, no singing, and only a short homily.  The Bishops Conference continues to suspend the obligation to attend Sunday mass, and parishioners will be encouraged to attend mass during the week. Opening hours and mass times will be reviewed.  Several boxes of cleaning materials have already arrived. Stewards will be needed for new roles: cleaning, managing social distancing in church, and possible managing booking and track and trace records. It may be that the Parish Secretary and the Cleaner will be willing to put more hours in. |  |
| 8. | **Live Streaming**: The Council agreed that installing Live Streaming once mass with a congregation re-starts would be worthwhile as it will be a long time before the church will be open to full capacity. The system which has been researched is estimated to cost about £1500, and there will be a fundraising campaign for that.  Installing the system will need a volunteer with a technical bent to lead it, and perhaps a second person to maintain the system in use. Father will check with the rest of the Partnership to see if there are any issues, and appropriate people will check about Safeguarding, licensing matters, and contacting our advisor. | A&M  Fr A  SP  AMcL |
| 9 | **Zooming**: Parish gatherings via Zoom have been very busy and successful, with parishioners asking that they continue. Sunday morning’s Reflections attracts 30+ people; the Saturday Coffee Morning is smaller but relaxed and chatty; Journey in Faith has worked well; the Reading Group has met twice happily; the Building Committee met Wednesday; the choir is meeting as well.  The Council agreed that the zoom technique will offer other opportunities in the future and should remain a parish tool after the crisis.  The parish is currently using Fr Andrew’s university account. Margaret will see if a Diocesan corporate account could be established. | MD |
| 10. | **Chaplaincy**: the University is asking students to return to residence but the implications for the Chaplaincy, especially recruiting new students, are not clear at present. |  |
| 11 | **Next meeting**: Thursday, 3 September 2020, 7pm |  |
| 12 | **The meeting ended with a prayer.** |  |
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SCP 10 July 2020

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